

**MINUTES**

**WORK SESSION**

**BOARD OF EDUCATION, WELD COUNTY SCHOOL DISTRICT RE-4**

**JANUARY 13, 2020, 5:00 P.M.**

**BOARD ROOM, 1020 MAIN STREET – WINDSOR, COLORADO**

**MEMBERS PRESENT**

Brad Irion, Jennifer Lieber, Chris Perkins, Regan Price and Russ Smart.

Work session included:

Board President Monthly Review

Day of Action March 19-20

Administration Hiring

Windsor Charter Academy Board

No formal action taken during the work session.

Work session concluded at 6:52 p.m.

**MINUTES**

**REGULAR MEETING**

**BOARD OF EDUCATION, WELD COUNTY SCHOOL DISTRICT RE-4**

**JANUARY 13, 2020, 7:00 P.M.**

**BOARD ROOM, 1020 MAIN STREET – WINDSOR, COLORADO**

**MEMBERS PRESENT**

Brad Irion, Jennifer Lieber, Chris Perkins, Regan Price, and Russ Smart.

**AGENDA**

A motion was made by Ms. Price and seconded by Mr. Perkins to approve the agenda as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**MINUTES**

A motion was made by Mr. Smart and seconded by Ms. Price to approve the minutes of the December 4, 2019 Work Session and the December 9, 2019 Work Session and Regular Meeting as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**CITIZENS COMMUNICATION**

Ms. Jenny Whittington addressed the board with her concerns for the start date of the school year. She expressed her desire to have time the

entire summer with her children to enjoy the outdoor lifestyle Colorado affords. She stated she understands the desire to end semester before winter break but it seems that surrounding districts are starting a week later. Mr. Seegmiller encouraged her to contact the charter to express her concerns and possibly serve on the calendar committee.

**SUPERINTENDENT'S  
REPORT**

Mr. Seegmiller presented the superintendent's report for the month.

Expulsions:

No expulsions were reported for the month.

Enrollment:

Mr. Seegmiller presented the enrollment numbers for the month. The district is showing a net gain of 71 students over the winter break.

Board Calendar:

The Board's calendar was included in the board packet and reviewed.

Recognitions and News:

- Two Windsor Middle School students took first and second place out of more than 300 entries in the Colorado Department of Public Health and Environment's Radon poster contest.
- Severance High School's Responding to Emergencies students went to the Water Valley UCHealth Simulation Training Facility on Nov. 20<sup>th</sup>. They had the opportunity to perform CPR, check vitals and work with a breathing tube on mannequins. This simulation experience was developed through our partnership with the NOCO Healthcare Sector Partnership.
- Rich Crowell, Chemical Engineer with Tolmar, was a guest speaker in the Principles of Engineering class at Severance High School. He spoke to the students about careers in engineering including what educational preparation is needed and what skills business' look for when hiring. This engagement was developed through the NOCO Manufacturing Sector Partnership.

Windsor High School Student Liaison Report:

Ms. Lexy Hardy was present at the meeting and shared:

- Prom is scheduled for April 25 at The Ranch
- Kindness is taking place in February. There will be several activities surrounding the week
- Students are helping with the basement reorganization project

- Spring musical—Mama Mia! will be held March 12-14
- Social Media Educator and Comedian, Collin Kartchner, will be hosting several assemblies district wide and holding a parent night on February 6.

**Windsor Severance Education Association:**

Ms. Stephanie Hausmann was present at the meeting and shared:

- Teachers are excited to be back from the break
- The association will be sending out their membership survey towards the end of January or first part of February
- Representatives have been working with Mr. Seegmiller and Ms. Schmidt on salary schedule
- Legislative session opened last week and they are watching several education bills
- The association will encourage all certified staff to participate in the TLCC survey this year. They are looking forward to working with Mr. Seegmiller once those results come in. This survey will give a lot of positive information on things that are working well and challenges to consider

**Board Reports:**

**Legislative Update:**

Ms. Lieber reported:

- Legislative session opened last week. CASB's delegate group will meet January 17

**Non Board Reports:**

Ms. Price reported that she and Mr. Seegmiller took part in the Project Citizen program from Windsor High School. She was impressed with the ideas students brought forward and problem solved.

**ITEMS FOR INFORMATION**

**Construction Update:**

RLH provided the monthly progress report as part of the Board packet.

**APPROVAL AMENDMENT NO. 1 TO CHARTER  
SCHOOL RENEWAL CONTRACT ~ WINDSOR CHARTER**

The board reviewed the contract amendment which allows for flexibility for WCA in regards to the school calendar. The agreement outlined the details for the requirements of teacher-student contact days as well as school breaks and holidays. WCA may determine the number of other teacher and administrator work days and the use of those days.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the Amendment No. 1 to Charter School Renewal Contract ~ Windsor Charter as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF RENTAL AGREEMENT ~ LIVING ROCK  
CHURCH AT SEVERANCE MIDDLE SCHOOL**

The board reviewed the request from Living Rock Church to rent Severance Middle School for their services for the upcoming year. They are in the process of seeking permanent facilities as membership and funds allow.

A motion was made by Ms. Price and seconded by Mr. Smart to approve the Rental Agreement ~ Living Rock Church at Severance Middle School as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**ARCHITECTURAL SERVICES FOR MAINTENANCE  
AND OPERATIONS FACILITY ~ DLR GROUP**

The board reviewed the fee proposal for the design renovation of the Maintenance and Operations building.

A motion was made by Mr. Irion and seconded by Mr. Perkins to approve the Architectural Services for Maintenance and Operations Facility ~ DLR Group as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**ADOPTION OF REVISED BUDGET**

Mr. Seegmiller reviewed the summary of changes made to the budget. The revised budget appropriation total is \$126,146,778.

A motion was made by Mr. Smart and seconded by Mr. Perkins to approve the Adoption of Revised Budget as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY REVISION KDE  
CRISIS MANAGEMENT, FIRST READING**

The board reviewed the revisions to this policy. Revisions simplify and outline the District's crisis management program.

A motion was made by Ms. Price and seconded by Mr. Smart to approve Policy Revision KDE Crisis Management on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY REVISION KF USE OF SCHOOL  
BUILDINGS AND PROPERTIES, FIRST READING**

Mr. Seegmiller discussed the updates to this policy. Removal of the fees allows for revision to the fee structure without a policy change. It allows clarifies the procedure for rentals.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve Policy Revision KF Use of School Buildings and Properties on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY DELETION IHBC PRESCHOOL CHILDREN WITH DISABILITIES OR WHO ARE AT RISK, FIRST READING**

The board reviewed and heard recommendations that the policy be deleted as it is not a required policy. The district does provide preschool services for students with disabilities or who are at risk.

A motion was made by Mr. Smart and seconded by Mr. Perkins to approve Policy Deletion IHBC Preschool Children with Disabilities or Who Are at Risk on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**CONSENT CALENDAR**

**Appointments:**

- Heidi Carwin, Bus Driver, Transportation
- Christy Hollis, Accompanist, Windsor High School
- Emily Hood, Special Education Teacher, Skyview Elementary
- James Jorgensen, Bus Driver, Transportation
- Dennis Markham, Specialty Track Coach, Windsor High School
- Lawrence Martinez, Bus Driver, Transportation
- Mary Mumby-Graham, Assistant Girls Tennis Coach, Severance High School
- Kolton Rap, Instructional Aide, Severance High School
- Joel Salomon, Volunteer Wrestling Coach, Windsor High School
- Bethany Smith, English Teacher, Windsor Middle School
- Cressa Staats, Instructional Aide, Tozer Primary
- Jakob Vargas, Assistant Wrestling Coach, Severance High School
- Josh Villa, Volunteer Wrestling Coach, Windsor High School
- David Vondy, Head Wrestling Coach, Severance Middle School
- Danielle Wellman, Building Aide, Tozer Primary

**Resignations:**

- Andrea Burroughs, Instructional Aide, Windsor Middle School
- Brianna Espinoza, Custodian, Maintenance
- Jodie Hough-Roy, Bus Aide, Transportation
- Deborah Harper, Option B Retirement, Accounts Payable, District
- Larissa King, Extensive Needs Instructional Aide, Windsor Middle School
- Cassidy Koenig, Building Aide, Tozer Primary
- Olivia Lindstrom, Night Custodian, Windsor High School
- Gerald Mack, Assistant Wrestling Coach, Severance Middle School
- Koltyn Schuessler, Bus Driver, Transportation
- Esther Schuett, Instructional Aide, Tozer Primary
- Andrew Van Winkle, Day Custodian, Maintenance

**Substitutes:**

- Mackenzie Armijo
- Arthur Beckner
- Christine Brindle
- Joseph Carrigan
- Ethan Peckham
- Melissa Pomponio
- Cindy Stone
- Ashley Wyrick

**Bids:**

- **Bank of Colorado** for **2.53% APY** on the H.J. Dudley and the Hattie Dudley Scholarship CD's.
- **Schneider Paving LLC** in the amount of **\$25,000** for asphalt repairs district wide.
- **Interface Communications** in the amount of **\$1,812** for PA speakers at Range View Elementary.
- **Interface Communications** in the amount of **\$6,001** for PA speakers at Windsor High School.

**Second Reading Policies:**

- BC-R School Board Member Financial Disclosure
- BEC Executive Session/Open Meetings
- BEDA Notification of Board Meetings
- JFABE-R Students in Foster Care
- JFABE Students in Foster Care
- JF-E Admission and Denial of Admission
- JQ Student Fees, Fines, and Charges
- KDB Public's Right to Know/Freedom of Information

- KFA Public Conduct on District Property

**Monthly Financial Reports:**

Mr. Seegmiller reviewed the financial report that was part of the board packet. He reviewed the notes on net income and the district's receiving of the second state loan draw this month.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the consent calendar as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**ADJOURNMENT**

A motion was made by Ms. Price and seconded by Mr. Perkins to adjourn the meeting.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

Meeting adjourned at 7:34 p.m.

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SECRETARY

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PRESIDENT