

**MINUTES
WORK SESSION
BOARD OF EDUCATION, WELD COUNTY SCHOOL DISTRICT RE-4
NOVEMBER 18, 2019, 5:30 P.M.
BOARD ROOM, 1020 MAIN STREET – WINDSOR, COLORADO**

MEMBERS PRESENT Brad Irion, Jennifer Lieber, Chris Perkins, Regan Price and Russ Smart.

Work session included:

Board President monthly review
Mill Levy and purchase notification discussion with Nikki Schmidt
Salary Survey discussion with Nikki Schmidt

No formal action taken during the work session.

Work session concluded at 6:50 p.m.

**MINUTES
REGULAR MEETING
BOARD OF EDUCATION, WELD COUNTY SCHOOL DISTRICT RE-4
NOVEMBER 18, 2019, 7:00 P.M.
BOARD ROOM, 1020 MAIN STREET – WINDSOR, COLORADO**

MEMBERS PRESENT Brad Irion, Jennifer Lieber, Chris Perkins, Regan Price, and Russ Smart.

AGENDA A motion was made by Mr. Perkins and seconded by Ms. Price to approve the agenda as amended with the addition of action item 5.9, Approval of Fee Adjustment for DLR Group and 5.10, Policy Revision GDC-R Administrative Regulation, First Reading.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

MINUTES A motion was made by Mr. Smart and seconded by Mr. Irion to approve the minutes of the October 21, 2019 Work Session and Regular Meeting and the November 7, 2019 Special Meeting as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**CITIZENS COMMUNICATION
SUPERINTENDENT'S
REPORT**

None for this meeting.

Mr. Seegmiller presented the superintendent's report for the month.

Reports:

- Lexi Hardy, Student Liaison from Windsor High School reported:
 - The school is holding a canned food drive for the Windsor Food Pantry
 - Will begin work on the Christmas for Families in need project
 - Sponsoring Winter Wonderland week of themed dress up days

Recognitions and Presentations:

- The team from Weld RE-4 who recently attended the Aurora Institute (iNACOL Symposium) presented on their experiences from the conference. They discussed the deliverables on key areas including competency based learning and outcomes (mastery transcript), micro credentialing, blended learning, reimagining the Innovate Weld RE-4 Learner's showcase including how to engage community, learners and educators, and teacher agency in professional learning.
- Windsor High School FFA students recently attended and competed at the national conference. The Parliamentary Procedure Team were awarded Bronze; Dairy Team awarded Silver; Meats Judging awarded Bronze. Individual places included:
 - Julia Place-Gold Dairy
 - Awna Hirsch-Silver Dairy
 - Audrey Glynn-Silver Dairy
 - Tagan Subia-Bronze Dairy
 - Riley Markham-Silver Meat Judging
 - Samantha Anderson-Bronze Meat Judging
 - Grace Ramsey-Bronze Meat Judging
 - Former Windsor High School student, Lauren Bigler placed 5th in the nation for her prepared public speech
- Staff members Carmen Williams, Jessica Grable, Kristen Crank and Andrea Rolf represented Severance Middle School at the Colorado Association of Middle Level Education conference.

- Severance High School celebrated two new firsts—student Patrick Maxwell participated in the school’s first time at the DECA conference and qualified for state in Principles of Marketing. The FFA group also held their first hired hand auction and dinner. The event was very well attended.
- Mr. Seegmiller welcomed Mr. Smart to the Board. He also thanked the Board for honoring staff during American Education Week.

Expulsions:

No expulsions were reported for the month.

Enrollment:

Ms. Watson presented the enrollment numbers for the month.

Board Calendar:

The Board’s calendar was included in the board packet.

Board Reports:

Library Board:

Mr. Irion reported:

- The library held their last meeting on the strategic plan and presented it to the public
- Held first reading of the budget

Workman’s Compensation Board:

Ms. Price reported:

- Ms. Price was appointed secretary to the board
- Reviewed final budgets and claims

Legislative Update:

Ms. Lieber reported:

- Legislative session begins in January

Non Board Reports:

The Design Advisory Committee has held several meetings. Mr. Perkins attended the last meeting and reported the committee (made up of district staff, parents, and community members) has been working on potential design ideas for elementary schools and the build outs of middle schools. The process is good and is yielding some great ideas.

ITEMS FOR INFORMATION

Wellness Committee Grant:

Nutrition Service Director, Sue Anderson and Jennifer Linder from North Colorado Health Alliance, spoke to the board about the wellness grant. Ms. Linder has been working with the district over the last two years as part of the \$40,000 wellness grant. They reviewed the projects and involvement for this grant as well as identifying areas where we could use more support. The committee was granted an additional \$100,000 grant over the next two years, which will be used to support mental health, nutrition, and parent engagement.

Bond Oversight Committee Report:

Members of the Bond Oversight Committee, comprised of parents, teachers, community members, staff, board, and owner's representatives, provided their final report. Mr. Chris Ruff and Mr. Aaron Alexander were present on behalf of the committee. The group has been meeting quarterly since August 2017 with the primary focus of overseeing the 2016 bond and mill levy program. Through their meetings they reviewed construction updates on all projects, project bidding, draw requests and check payments, change orders, interest earnings and investment details, and master budget. The feedback from the committee emphasized a well thought out, carefully planned process that ensured taxpayer monies were spent as intended and that the needs of the bond program were successfully completed. They recommended communication be provided to all stakeholders.

Construction Update:

RLH provided the monthly progress report as part of the Board packet.

RENTAL AGREEMENT FOR CHRIST CHURCH AT GRANDVIEW ELEMENTARY

The board reviewed the letter from Christ Church requesting the long term rental of Grandview Elementary for their services.

A motion was made by Ms. Price and seconded by Mr. Smart to approve the Rental Agreement for Christ Church at Grandview Elementary as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF AMENDMENT #B FOR SAUNDERS
HEATH~MODULARS**

The board reviewed the amendment to the Saunders Heath Contract to remove and dispose of two 2-classroom modulars one each at Grandview and Skyview. The amendment includes the installation of a new 6-classroom modular at Grandview and Skyview and a 2-classroom modular to connect to the existing 4-classroom modular at Mountain View. The proposal outlined the funding source for the buildings and related furnishing and technology needs.

A motion was made by Mr. Smart and seconded by Mr. Perkins to approve the Amendment #B for Saunders Heath Contract as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**RATIFICATION OF CLEARVIEW LIBRARY BOARD
MEMBERS**

The board reviewed the names recommended by the selection committee of the Clearview Library for the appointment of two board members and alternate. The committee is recommending Ms. Kendra Adams and Mr. Ron Dunsworth for their first term of three years. The alternate is Frank Baszler.

A motion was made by Mr. Perkins and seconded by Mr. Irion to approve the Ratification of Clearview Library Board Members as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

APPROVAL OF AUDIT REPORT

Board members Jennifer Lieber and Brad Irion along with the Superintendent, Assistant Superintendent and Chief Financial Officer, recently attended the Audit Review meeting with the district's auditor, Anton Collins Mitchell, LLP. The audit is a clean opinion.

A motion was made by Mr. Irion and seconded by Mr. Perkins to approve the Audit Report for the 2018-2019 fiscal year as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

DATE CHANGE OF JANUARY REGULAR BOARD OF EDUCATION MEETING

The board reviewed the request to change the January regular board meeting due to a scheduled holiday for all staff members.

A motion was made by Ms. Price and seconded by Mr. Smart to approve the Date Change of January Regular Board of Education Meeting to January 13, 2020 as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

APPROVAL OF POLICY REVISION GCAA-R2 ADMINISTRATIVE REGULATION, FIRST READING

The board reviewed the revisions to this policy to clarify language on the use of the 2-hour doctor window and charging of leave time.

A motion was made by Mr. Smart and seconded by Mr. Perkins to approve Policy Revision GCAA-R2 Administrative Regulation on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY DELETION GCFC QUALIFICATIONS
FOR CERTIFIED EMPLOYMENT, FIRST READING**

The board reviewed the recommendation for deletion of this policy.

A motion was made by Mr. Perkins and seconded by Mr. Irion to approve Policy Deletion GCFC Qualifications for Certified Employment on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY DELETION GCFC PROFESSIONAL
STAFF CERTIFICATION RESPONSIBILITIES, FIRST READING**

The board reviewed the recommendation for deletion of this policy.

A motion was made by Ms. Price and seconded by Mr. Smart to approve Policy Deletion GCFC Professional Staff Certification Responsibilities on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

APPROVAL OF FEE ADJUSTMENT FOR DLR GROUP

The board reviewed the contract change for DLR Group related to modifications needed for sinks and bleachers at Severance High School. The contract lowers their original contract amount to cover the cost to make the necessary changes.

A motion was made by Ms. Price and seconded by Mr. Smart to approve Fee Adjustment for DLR Group as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

**APPROVAL OF POLICY REVISION GDC-R
ADMINISTRATIVE REGULATION, FIRST READING**

The board reviewed the recommendations for revisions of this policy.

A motion was made by Mr. Perkins and seconded by Mr. Irion to approve Policy Revision GDC-R Administrative Regulation on First Reading as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

CONSENT CALENDAR

Appointments:

- Emma Bohrer, Instructional Aide, Windsor Middle School
- Alise Brown, Accompanist, Severance Middle School
- Ben Charrington, Volunteer Wrestling Coach, Windsor High School
- Ashley Charters, Assistant Softball Coach, Windsor High School
- Brandon Cohen, Bus Aide, Transportation
- Stephanie Curtis, Instructional Aide, Tozer Primary
- Troy Diffendaffer, Head Girls Golf Coach, Severance High School
- Thomas Ervin, Head Boys Basketball Coach, Severance Middle School
- Felipe Hinojosa, Volunteer Softball Coach, Windsor High School
- Valerie James, Bus Driver, Transportation
- Cassidy Koenig, Building Aide, Tozer Primary
- Jeannine Kondratieff, EL Teacher, Severance High School
- Lawrence Lobato, Custodian, Maintenance
- Ashley Logelin, Part Time Cook, Nutrition Services
- Myranda Moore, Assistant Cross Country Coach, Windsor High School
- Elaine Ricks, Part Time Cook, Nutrition Services
- Kristi Rothbun, Assistant Girls Basketball Coach, Windsor High School
- Jim Switzer, Specialty Football Coach, Specialty Football Coach, Windsor High School
- Flora Tobanche, Part Time Cook, Nutrition Services
- Gage Trusty, Volunteer Wrestling Coach, Windsor High School

Resignations:

- Sheilah Bradley, Bus Driver, Transportation
- Tama Clapper, Instructional Aide, Windsor Charter Academy
- Daniel Krings, Custodian, Maintenance

- Crystal Payne, Preschool Teacher, Tozer Primary
- Katie Sullivan, Special Education Teacher, Windsor Charter Academy

Substitutes:

- Ruth Brunner
- Sheryl Healy
- Latisha Monnier
- Brandi Parrish
- Letitia Thompson
- Alanna Zimmerman

Bids:

- **Bank of Colorado** for **2.53% APY** on the Dale Felte Memorial Scholarship CD

Second Reading Policies:

- JICH-R Student Involvement with Drugs and Alcohol
- LDA Student and Intern Teachers

Monthly Financial Reports:

Ms. Schmidt provided the financial report for this month. The district will request the use of the Interest Free Loan Program this month.

A motion was made by Mr. Perkins and seconded by Ms. Price to approve the consent calendar as presented.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

ADJOURNMENT

A motion was made by Ms. Price and seconded by Mr. Perkins to adjourn the meeting.

The motion carried unanimously. Irion, Aye; Lieber, Aye; Perkins, Aye; Price, Aye; Smart, Aye.

Meeting adjourned at 8:01 p.m.

SECRETARY

PRESIDENT