

**DISTRICT TITLE I  
PARENT INVOLVEMENT**

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The Board feels that productive interactions between home and school are essential to achieve the educational objectives of the District. The District will strive to develop positive relationships with parents/guardians.

Pursuant to federal laws, the District and the parents of students participating in District Title I programs have jointly developed the following parent involvement policy. The superintendent or designee according to the District's Title I plan shall implement the policy.

**Involvement with Title I planning**

The District shall hold an annual meeting for parents of students in Title I programs, as well as school Title I staff, principals of schools receiving Title I funds and other interested persons to discuss the Title I program plan, review implementation of the Title I plan, discuss how Title I funds allotted for parent involvement activities shall be used, and invite suggestions for improvement.

**District support for parent involvement**

The District shall provide coordination, technical assistance and other support necessary to assist participating schools in building the capacity for strong parent involvement to improve student academic achievement and school performance.

This coordination, assistance and support shall include:

- The District will annually appoint Title I staff members as the "District's Parent Involvement Coordinators."
- The District will appoint a District accountability subcommittee as a District Advisory Council to provide advice on all matters related to parent involvement in programs supported by Title I funds.
- The District, at least annually, will allocate resources on an as needed basis for parent involvement activities.
- County based organizations, local businesses, and schools' parent volunteer programs will be encouraged to become involved with the District's Title I parent involvement activities, with appropriate acknowledgment for those who participate.
- The District will support the attendance of staff in teacher development training and parents in parental growth and development experiences through various means.
- Title I staff will provide training to parents of Title I students on research-based instructional strategies annually.

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- Each, fall, or at any time during the school year that a student enters the Title I program, parents shall be informed of the Title I parent involvement policy. The District personnel shall make every effort to ensure opportunities for all parents to participate, including full participation of parents who lack literacy skills or who have limited English or do not speak English.

The District Title I Parent Advisory Council shall have input in the development of the Title I professional development guidelines for all instructional and student-related personnel. Elements to be in the professional development plan shall include components to train staff in:

- understanding the value and utility of contributions of parents
- strategies for communication and collaboration with parents as equal partners
- recruitment and support of parents as partners in their child's education
- implementation and coordination of parent programs

**Coordination of parent involvement activities with other district programs**

The District shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Even Start, English as a Second Language, Gifted/Talented, special education, technology, after-school tutoring, District preschools and other programs (public library, parent resource trainings nights) that encourage and support parents in more fully participating in the education of their students.

All written communication to parents of students involved in the programs outlined above will be coordinated by Title I staff. The District will require, at a minimum, two yearly meetings of the staff involved in these programs to ensure coordination of efforts in parent involvement activities.

**Student Learning**

The District shall coordinate and integrate Title I parental involvement strategies with those of other education programs in the District. The purpose of this coordination shall be to improve the academic quality of the school served, including identifying barriers to greater participation by parents in activities authorized by law, particularly by parents who:

- are economically disadvantaged
- have disabilities
- have limited English proficiency
- have limited literacy
- are of any racial or ethnic minority background
- are parents of migratory children

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The District Title I Director or designee will document information gleaned from District staff involved with other education programs. This effort will be used to identify any perceived barrier in accessing District programs by parents who fit any of the descriptions outlined above.

The District shall provide to parents, as appropriate information to help them understand the state's academic content and achievement standards, state and local academic assessments, the requirements of Title I, how to monitor students' academic progress, and how to work with school staff to improve the achievement of students. The District shall provide as needed written material and training for staff to help parents work with students to improve student achievement.

The District shall provide, but not be limited to providing, support and training in the following areas: basic literacy skills, basic mathematical skills, technology skills, Colorado State content standards, and how to monitor state and local academic assessments, on an as needed basis. Parental needs can also be determined via parent surveys and other parental input.

**School-based parent involvement activities**

Parent involvement is an important component of an effective school. This occurs because of many varieties of school and community activities that frequently bring teacher, parents, and students in contact with each other. The District has a strong and active parent volunteer program in its schools.

Our District will encourage parents to collaborate with the district and the school by:

- promoting and supporting parenting skills for parents in need
- encouraging parents to become volunteers at school
- soliciting parents as full partners in the decisions that affect children and families of District schools
- insuring that communication between home and school is regular, two-way and meaningful
- welcoming parents in the school and seeking and supporting their assistance
- promoting community collaboration to utilize resources to strengthen schools, families and student learning

**Method of communicating with parents**

All information related to school and parent programs, meetings and other activities shall be sent to parents in a format and, to the extent practicable, in a language the parents can understand.

Communications and information will be shared with parents in the following ways:

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- Schools send regular newsletters and District personnel use local newspapers.
- At the beginning of each school year the District will prepare and disseminate a report to parents of children attending the school, showing how the school did on CSAP compared to the state and whether the District has been identified for school improvement.
- If the District is identified for school improvement, letters will then be distributed to parents explaining Choice (transportation, supplemental education services).
- A copy of the Parent Involvement Policy will be distributed to parents of Title I students and those expressing an interest.
- A parent meeting will be scheduled near the beginning of the year to discuss the Title I Program as well as other services available to help students improve achievement.
- Parent-teacher conferences will be scheduled regularly through the year to meet with parents to discuss the needs and progress of each individual student.
- Informal communications throughout the year such as telephone contact with parents through various school activities.

### **Annual evaluation**

The District shall conduct, with the involvement of Title I parents, an evaluation of the content and effectiveness of this policy. Effectiveness shall be measured in part by improvements in student academic achievement and in school performance. The evaluation shall specifically address barriers to greater participation by parents in activities authorized by law, particularly by parents who:

- are economically disadvantaged
- have disabilities
- have limited English proficiency
- have limited literacy
- are of any racial or ethnic minority background
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The District shall use the findings of the evaluation to design strategies for more effective parental involvement and to revise this policy, if necessary.

The District shall provide such other reasonable support for parental involvement activities as parents may request.

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**Development of school-level Title I parent involvement policy (guidelines)**

Each school receiving Title I funds shall jointly develop with and distribute to parents of students participating in the Title I Program a written School-Level Title I Parent Involvement Guidelines agreed upon by the parents in accordance with the requirement of federal law. The guidelines shall contain a school-parent compact or agreement that outlines how parents, school staff and students will share the responsibility of improved student academic achievement and the means by which the school and parent will build and develop a partnership to help students.

ADOPTED: November 2003

LEGAL REFS.: C.R.S. 22-7-101 through 22-7-107  
C.R.S. 22-7-407 (5)  
C.R.S. 22-11-201 (4)(b)(l)  
C.R.S. 22-30.5-109  
1 CCR 301-1, Rules 2202-R.2.01 (4)(j)  
20 U.S.C. 6301 et seq.  
Title I, Part A, Section 1118  
Title I, Part A, Section 114 (b)(1)(F)  
Title I, Part A, Section 1115 c (1)(g)  
Title I, Part A, Section 1116 (a)(7)  
Title I, Part F, Section 1606 (a)(7)  
Title II, Part A, Section (a)(3)(B)(IV)  
Title I, Part A, Section 1112 (g)  
Title I, Part C, Section 1304 (b)(3)  
Title I, Part A, Section 1114 (b)(2)

CROSS REFS: ADA, School District Goals and Objectives  
AE, Accountability/Commitment to Accomplishments  
AEA, Standards Based Education  
IA, Instructional goals and Learning Objectives  
IHBIB, Primary/Preprimary Education  
IL, Evaluation of Instructional Program  
ILBA, District Program Assessment  
ILBB, State Program Assessments  
KD, Public Information and Communications