

## Steps for viewing a PLP (Personal Learning Plan)

1. Log into I.C.
2. Click the "Search" tab
3. Put Student's name in and click "Go"
4. Once in student's account click "Index" tab
5. Click "Student Information" link
6. Click "PLP" link
7. Under the student's main name will have four gray tabs: "Summary", "Team Members", "Documents", and "Contact Log", you will find the PLP under the "Documents" tab.
8. Double click on it to view it.
9. If you have trouble viewing it contact your grade level Rtl team and/or Jackie Hertzke at the district office at ext. 8031